

Hello CB Danforth Brokers,

I'm looking forward to working with you as your branch manager for our Northgate office. Our management team is dedicated to supporting your businesses and improving your ability to connect with us and each other.

We are here to promote your successes (see this month's <u>Broker's Banter</u>) and support you when you experience difficulty. If you're struggling, please reach out. In this low inventory market, sometimes an experienced broker just needs a refreshed approach for engaging with sphere and getting back to listings and referrals.

Resources

With so many new brokers joining our team over the past year (80+!), I want to remind you of all the services available to you.

<u>Wheel of Resources/All Things CBD</u>: Tools, services, logins, codes, general information—search this document for answers to all the basics of working at Coldwell Banker Danforth.

<u>Private Networking Group</u>: You don't have to "like" Facebook to join our networking group. Create a generic account just for this group so you can ask questions and converse about the business with our brokers. These discussions are saved and searchable privately for us, as a knowledge base our brokers—the more you use it, the better resource it becomes!

<u>Inter-Office Mailer</u>: Need a quick answer to a question about staffing an open house, finding a vendor, or getting coverage for a showing? Log into LoneWolf/WolfConnect and send an email to your entire office or the whole company.

Broker Question Line for Transaction Questions: Email brokerquestion@cbdanforth.com to get an answer on a contract or transaction question from the first available manager (all managers see these questions). Even when your local manager is in a meeting, our team can get you a quick response.

Weekend Manager Line - 253-569-7938: We have a manager on call every weekend. Call this line on weekends and you'll be automatically routed to that manager who can respond promptly.

Thank you to all of you for choosing Coldwell Banker Danforth as the home for your business. We're proud to have you as part of the family and look forward to growing together with you!

Sam DeBord

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